



City of Upper Arlington 3600 Tremont Road Upper Arlington, Ohio 43221
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2017 UPPER ARLINGTON LABOR DAY ARTS FESTIVAL VOLUNTEER OPPORTUNITIES:

- You receive a 2017 Volunteer T-Shirt
- You get to be a part of the art in Upper Arlington
- You get to earn community service hours, if needed
- You get a great experience knowing you were a part of one of Central Ohio's best festivals
- On-site contacts are Patty Matthews and Susan Adami, co-chairs of the Volunteer Committee

VOLUNTEER OPPORTUNITY	DESCRIPTION	SHIFTS AVAILABLE
Artist Packet Prep	Age 16+ volunteer positions. This volunteer will be on site early to help prep check in packets for artists. We need to be up and running for our first Artist to check-in. As our artists check in, you will welcome them to the UA Labor Day Arts Festival and get them registered on site as well as answer Artists questions. Committee you work with: Artist Management	Sunday: 11:30 - 2:30 (4)
Artist Check-In	Age 16+ volunteer position. As our artists check in on Sunday and Monday Morning, we need volunteers who greet them with a UA Labor Day Arts Festival welcome and get them registered on site as well as answer Artists' questions. Committee you work with: Artist Management	Sunday: 2:30 – 7:00p (4) Monday: 6:45a – 10:00a (5)
Artist Breakfast	Age 16+ volunteer position. Bright and early.....we need help with artists breakfast station. Greet artists, offer coffee and juice and treats as well as answer their questions. Help tear down breakfast when festival starts. Committee you work with: Artist Management	Monday: 6:45a – 10:00a (2)
Artist Booth Sitter	Our Artists are looking for a break throughout the day. Your role is to go meet the artist, take any quick directions from them (no selling) and watch the artist's booth while they take a break. This role helps our artists out so much who are working a long day from early morning until close down. Ages 16+ Committee you work with: Artist Management	Monday: 11– 1:00p (4) 1:00 – 3:00p (8) 3:00p – 4:00p (6)
Information Booth	As patrons walk our site, they are going to need your help answering key questions they have. You will be supplied with a Frequently Asked Questions sheet along with the Festival Program books to help the patrons. The Festival has 2 information booths to staff: Main Tent and entrance from Tremont Road. Committee you work with: Volunteers	Monday: 8:00a – 11:00 (2) 11:00 – 2:00p (3) 2:00p – 4:15p (2)

Art Activities	<p>Our Arts Activities area is known for its robust selection of activities for our festival patrons. A dedicated group of artists lead these creative endeavors and need your assistance as patrons come to experience making art. Roll your sleeves up and start helping out!</p> <p>Committee you work with: Art Activities</p>	<p>Sunday: 12:45p – 4:00p (set-up) (5)</p> <p>Monday: 9:30a – 1:00p (15)</p> <p>12:45p – 3:30p (15)</p> <p>3:15p – 5:00p (teardown) (4)</p>
General Volunteer	<p>This is a unique volunteer who can come on site and just help out where needed. You will work one-on-one with Susan and Joy to help out where dispatched for quick help on site and come back and see Susan and Joy for the next assignment.</p> <p>Committee you work with: Volunteers</p>	<p>Monday: 9:45a – 12:45p (4)</p> <p>12:30p – 4:30p (4)</p>
Crew Operations: Festival Set up/Teardown	<p>Operations are a key component to helping the entire site get up and running for our UA Festival. Opportunities include set up duties, putting up artwork in the trees on site, putting up and tearing down tables and chairs and moving supplies. You will be lifting heavy objects and walking a lot.</p> <p>Committee you work with: Operations</p>	<p>Sunday: 12:45p – 4:00p (set-up) (10) (2=18+)</p> <p>Monday: 7:30a – 10:00a (set-up) (10)</p> <p>3:45p – 6:00p (teardown) (15)</p> <p>BONUS* UA Community Service Hours for students is DOUBLED due to physical nature.</p>
LEAD: Operations	<p>Age 18+ volunteer position. Operations are a key component to helping the entire site get up and running for our UA Festival. 2 Adults needed to help manage a volunteer crew. Opportunities include set up duties, putting up artwork in the trees on site, putting up and tearing down tables and chairs, moving supplies and collecting hardware from artists. You will be lifting heavy objects and walking a lot.</p> <p>Committee you work with: Operations</p>	<p>Sunday: 12:45p – 4:00p (set-up) (2)</p> <p>Monday: 7:30a – 10:00a (set-up) (2)</p> <p>3:45p – 6:00p (teardown) (2)</p>
LEAD: Refreshments	<p>Age 21 or over volunteer opportunity. Assist our Refreshments Chair Andy Laux delivering ice to vendors and volunteer areas. Responsibilities include: picking up bags of ice, golf cart delivery, collecting payment, re-stocking ice in busy volunteer areas and working with Andy to cover the festival ice needs.</p> <p>Committee you work with: Refreshments Committee</p>	<p>Monday: 7:30AM to Noon(1)</p> <p>Monday: Noon to 4:00PM(1)</p>

**To join our dynamic team of volunteers, sign up
June 2017:**

<http://www.joinuscolumbus.com/volunteer/>

For more information visit the UA website:

<http://www.uaoh.net/artsfestival>