



# Block Party Permits Application & Petition Form

## Policies & Procedures (Effective June 1, 2013)

The following policies & procedures pertain to requests by Upper Arlington property owners who desire to host a block party that requires the barricading of a public road to vehicular movement. These procedures supersede all previous policy statements pertaining to this subject, for those residents participating in the block party, as well as for persons using our public streets for transportation purposes.

1. Only an Upper Arlington resident can file a request for a block party.
2. A **Block Party Application & Petition Form** may be filed for any day of the year. It should be filed with the City at least **ONE WEEK** prior to the date of the block party.
3. A **Block Party Permit** will be issued by the City Manager or his designated representative. The City Manager reserves the right to approve and limit the time, as well as the right to revoke the permit.
4. **Roads recommended for Block Parties:** Permissible locations are preferably roads not more than one or two blocks long, and not considered a main thoroughfare or heavily traveled street (see Section 12). Roads upon which block parties are permitted must be properly barricaded (see Barricading Requirements).
5. **A Petition:** Residential concurrence is required from all residents whose driveways will be impacted within the appropriated block(s), indicating their knowledge and consent of the block party. Proof of this concurrence must be provided by completing and submitting the attached **Block Party Petition Form**.
6. A **\$50.00** non-refundable fee is required for the issuance of a **Block Party Permit**, to cover the costs of application processing and advance drop-off and pick-up of the necessary barricades.
7. **Barricading Requirements:** Following the block party, barricades should be returned to the address at which they were delivered for collection on the next business day. If there is damage to the City's property, or loaned items are lost or stolen, the responsible party will be billed for the cost of the replacement or repair.
8. Off duty uniformed police officer(s) may be required by the City to patrol the block party, depending on the location and nature of the event. **You are responsible for paying for the officers.**
9. Intoxicating beverages are not permitted on public property.
10. **Permitted Hours:** Permitted hours for block parties are Noon–Midnight, on authorized streets only.
11. **Fourth of July Hours:** Permitted hours for the Fourth of July are 7 a.m.–8 p.m., with the following exceptions:
  - 11 a.m.–8 p.m. for streets within a two-block radius of the Parade Route (Northwest Boulevard);
  - No streets south of Northam Park and north of Wilshire Road will be barricaded after 1 p.m.
12. Block parties are not permitted on any of the following streets:

<b>East–West:</b>	Abington	Cambridge	Camelot	Canterbury
	Chatwell	Fifth Ave.	Fishinger	Guilford
	Haverford	Henderson	Highland Dr.	King Ave.
	Lane Ave.	Lane Rd.	London	Longeaton
	Lytham	McCoy	MacKenzie	Northam
	Nottingham (Riverside–Kioka)	Sandover	Waltham	Windermere
	Windham	Zollinger		
<b>North–South:</b>	Andover	Arlington	Arlington Ctr.	Asbury
	Burbank	Cambridge (Lane–Canterbury)	Carriage Hill	Coach (McCoy–Lane Rd.)
	Concord Village	Coventry	Dierker	Gateway
	Greensview	Kenny	Kioka	Langport
	Leeds	Lyon	Mountview	North Star
	NW. Prof. Plaza	Nottingham Gate	Nugent	Redding
	Reed	Sawmill	Stonehaven	Tremont
	Woodbridge	Yorkshire		



