



# Temporary Christmas Tree Sales Permit

City of Upper Arlington  
3600 Tremont Road  
Upper Arlington, Ohio 43221  
(614) 583-5070

Permit No	_____
Date	_____
Fee	\$10.50 _____

CITY OF UPPER ARLINGTON

Applicant \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_

Location of Lot \_\_\_\_\_

Temporary Christmas tree sales are subject to the following conditions:

1. Business may be conducted daily between the hours of 9:00 AM and 9:00 PM beginning on the day after Thanksgiving to Christmas Day.
2. Two commercial signs are permitted provided the total square footage of both signs does not exceed 18 square feet. Signs shall be placed a minimum of 15 feet from the street curb. All other forms of outdoor advertising (including pennants, banners, whirligigs, and inflatable attention getting devices) shall be prohibited.
3. An electrical permit and electrical inspection shall be obtained from the Community Development Department if electricity is utilized. Compliance with the National Electric Code (NEC) shall be required.
4. A tent permit obtained by a registered tent contractor and an inspection shall be obtained from the Fire Department if a tent is utilized on site. Please contact the UA Fire Prevention Division at 583-5115 for a tent permit and inspection request.
5. A building permit and all required inspections shall be obtained from the Community Development Department if a temporary structure greater than 160 square feet is to be constructed on site. Compliance with the Ohio Basic Building Code (OBBC) shall be required.
6. No advertisement, item for sale, structure, tent, tent post, or similar item shall be permitted within a right-of-way.
7. Adequate off-street parking shall be provided. On-street parking shall be prohibited.
8. Clean-up activities must be accomplished by December 31, weather permitting.

I, the undersigned, have read and understand the above requirements. I further declare or affirm that the above referenced activity is a legal business. In consideration of being granted this permit, I hereby release, waive and discharge the City of Upper Arlington from any claims, suits or actions arising out of the usage relating to the business being the subject of this permit.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date