



City of Upper Arlington 3600 Tremont Road Upper Arlington, Ohio 43221

phone: 614-583-5310 fax: 614-437-8656 email: arts@uaoh.net www.uaoh.net

Presented by

Farmers Citizens Bank

2010 UPPER ARLINGTON LABOR DAY ARTS FESTIVAL VOLUNTEER OPPORTUNITIES

- You receive a 2010 Volunteer T-Shirt
- You get to help out one of Central Ohio's best festivals
- You get to earn volunteer hours, if needed
- You get a great experience knowing you helped in putting on this fantastic Arts Festival
- Your Contacts on site : Patty Matthews and Katie Laux, Co-Chairs of the Volunteer Committee

VOLUNTEER OPPORTUNITY	DESCRIPTION	Shifts Available
Artist Check-In	As our artists check in on Sunday and Monday Morning, we need volunteers who greet them with a UA Labor Day Festival welcome and get them registered on site as well as answer Artists questions. Committee you work with: Artist Management	Sunday: 2-6:00 PM Monday 7:00 – 9:30 AM
Booth Sitter for Artists	Our Artists are looking for a break throughout the day. Your Role is to go meet the artist, take any quick directions from them (no selling) and watch the artist's booth while they take a break. This role helps our artists out so much who are working a long day from early morning until close down. Committee you work with: Artist Management	11:00 – 2:00 pm 2:00 – 5:00 PM
Information Booth	As patrons walk our site, they are going to need your help on key questions they have. You will be supplied with a Frequently Asked Questions along with the Festival Program books to help the patrons out. The Festival has 3 information booths to staff: East, West and Central. Committee you work with: Volunteers	9:00 AM – 12:00 PM 12:00 pm – 3:00 PM 3:00 PM – 5:00 PM
Information Booth: Pedal Instead	Pedal Instead will be located at our East Information Booth. Your responsibilities will be to greet patrons, provide them with a ticket for their bike, get their bike parked in the fenced in area and greet patrons who return to retrieve their bikes. Committee you work with: Volunteers	9:00 AM – 12:00 PM 12:00 pm – 3:00 PM 3:00 PM – 5:00 PM
Art Activities	Our Arts Activities area is known for its robust selection of activities for our festival patrons. From painting to creating and more, a dedicated group of artists comes on site and they need your assistance to help keep their area fun and moving as patrons come in to experience making art. Roll your sleeves up and starting helping out! Committee you work with: Art Activities	9:00 AM – Noon: Help with Set up Noon – 3:00 pm 3:00 – 5:30 PM: Cleanup

<p>Operations</p>	<p>Operations are a key component to helping the entire site get up and running for our UA Festival. Opportunities include set up duties, put up artwork in the trees on site, put up and tear down tables, moving supplies, and put up/take down chairs along with collecting hardware.</p> <p><u>We know this is a tougher job so for those needing volunteer hours: We will double your time on your sheet for working this area of the festival.</u></p> <p>Committee you work with: Operations</p>	<p>Sunday 1:00 -3:00 PM Sunday -2:00 – 5:00 pm Sunday – 2:00 – 5:00 pm (artwork in trees) Monday 7:00 – 10:00 AM Monday 2:00 – 5:00 PM</p>
<p>Refreshment Areas</p>	<p>Keeping our festival looking good is key for these volunteers. We need your help in keeping our tables clean, food court picked up and get items in the trash in our Community Stage and Main Stage areas. <u>We know this is a tougher job so for those needing volunteer hours: We will double your time on your sheet for working this area of the festival.</u></p> <p>Committee you work with: Operations</p>	<p>11:00 AM-2:30 2:30: 5:30PM</p>
<p>Performances</p>	<p>This year we have some unique opportunities to help our performance areas out. We need help on our Arts Stage mainly to help move chairs and work with our performance committee as needed</p> <p>Committee you work with: Performances</p>	<p>10:50 AM 4 Volunteers are needed to participate in “Laughing Yoga” at our Arts Stage: dress comfortable</p> <p>1 Volunteer is needed to help with moving chairs at Arts Entertainment Tent</p> <p>1 Volunteer is needed to help move Poetry Slam volunteers from Arts Stage to Main Stage</p>
<p>Put me where you need me</p>	<p>This is a unique volunteer who can come on site and just help out where needed. You will work one on one with Katie and Patty to help out where dispatched for quick help on site and come back and see Katie and Patty for the next assignment.</p> <p>Committee you work with: Volunteers</p>	<p>11:00 AM -2:00 PM 2:00 – 5:00 PM</p>